



PRE-EMPLOYMENT ASSESSMENT/TESTING

The following tests and assessments are offered to clients who wish to test their own candidates in order to make an informed and accurate hiring decision.

	<u>PRICE</u>
<u>PERSONNEL TEST</u>	\$ 50.00
A 12-minute timed test that evaluates cognitive ability – the single greatest predictor of job success. The Personnel Test accurately measures a candidate’s ability to learn a specific job, solve problems, understand instructions and apply knowledge to new situations.	
<u>CLERICAL PROFICIENCY</u>	\$ 100.00
A three-part battery that determines speed and accuracy with alphanumeric data. The first part is comprised of three 4-minute tests, measuring numeric and alphabetical speed, accuracy and detail orientation. The second part includes a timed typing and 10-key test, with speed and errors clearly identified.	
<u>MANAGEMENT PROFILE (16PF)</u>	\$ 125.00
A 185-question validated assessment that identifies an individual’s capability for making critical decisions and interacting effectively with customers as well as employees. This assessment offers insight into a candidate’s creativity, independence, leadership and emotional intelligence. (Available online)	
<u>HOGAN DEVELOPMENT SURVEY</u>	\$ 125.00
Assesses eleven areas of behavioral characteristics that identify strengths and potential areas of concern in job performance and job satisfaction. Recommended assessment in conjunction with the Management Profile for a more thorough analysis. (Available online)	
<u>ADMINISTRATIVE IN-BASKET (MANAGEMENT POSITIONS ONLY)</u>	\$175.00
An exercise to simulate the first half hour of a manager’s workday. Process a series of notes, memos, messages and letters while organizing the day’s activities. Observations are made on how well the participant sets priorities, delegates responsibilities, solves problems and organizes their time.	
<u>PERSONALITY ANALYSIS</u>	\$ 80.00
A 100-question test identifying and analyzing primary personality characteristics and 20 organizational traits as they relate to the workplace. (Available online)	

Our Pledge to You

TEST RESULTS ARE USUALLY AVAILABLE WITHIN TWO HOURS.

We will never ask for a resume or attempt to recruit any candidate sent for testing. We will always be available to administer tests, answer questions and discuss the results. All information you provide will be kept strictly confidential.

626 Winterset * Wichita, KS 67212 * (316) 944-1000 * Fax: (316) 944-1600



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	<u>PRICE</u>
<u>SRA VERBAL ANALYSIS</u>	\$ 75.00
A 15-minute timed assessment of verbal and quantitative reasoning abilities. The SRA Verbal form can be used in conjunction with the Personnel Test to help predict job performance.	
<u>EMPLOYEE RELIABILITY INVENTORY</u>	\$ 60.00
A behavioral questionnaire that identifies low-risk candidates who are likely to perform their job in a dependable, reliable manner. Honesty/integrity issues are also identified.	
<u>SALES POTENTIAL INVENTORY</u>	\$ 60.00
Helps identify individuals who are proficient at handling objections, closing the sale and understanding consumer behavior.	
<u>SERVICE ABILITY INVENTORY</u>	\$ 60.00
Measures an individual's ability to provide excellent service in the healthcare environment including patient care ability, stress management and team skills.	
<u>MECHANICAL ABILITY TEST</u>	\$ 60.00
Objectively measures knowledge of general mechanical concepts such as: use of tools, reading of rulers and gauges, proper lifting techniques, mechanical movements and electrical concepts.	
<u>BACKGROUND CHECKS</u>	Starting at \$ 40.00
A variety of pre-employment background searches are available, including MVR, Criminal Searches (local, state or national), and Credit Reports. Authorization forms can be found at www.1selectsearch.com	

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